INCIDENT REPORT

Universal Protection Service 1-800-650-5044

Corp Office: 1551 N. Tustin ave

Santa Ana, CA 92705

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| **Date of Incident** | **Time of Incident** | **Account Name** | **Reporting Officer** |
| 03/02/2019 | 2216 | VCOM | Robert Kohler |
| **Type of Incident: Vehicle Break in** **Fire Safety** **Theft/Burglary**  **Slip and Fall** **Property Damage/Hazard** **Medical** **Other** | | | |
| **Specific Location of Incident:** | | | |
| **Condition of Area:** | | **Weather Conditions:** | |
| **Wet** | **Cracked** | **Rain** | **Sunny** |
| **Dry** | **Slippery** | **Other (Describe):** | |
| **Other (Describe):** | |  | |
|  | | **Shoe Type:** | **Heel Size:** |

**Medical Treatment Offered? Yes** **No** **Accepted? Yes** **No**

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| **Witness/Victims Involved in Incident (Legend: Victim = V, Witness = W)** | | | | | | | | | | | | |
| **V or W** | **Name** | | | **Daytime Ph. No.** | | | | **Home/Business Address** | | | | |
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| **Description of Suspect / Subject in Question** | | | | | | | | | | | | |
| **Name: (If Known)** | | | | | **Race:** | | | **Sex:** | | | **Age/DOB:** | |
| **Weight:** | | **Eyes:** | | | | **Hair:** | | | | **Hair Length:** | | |
| **Beard:** | | **Moustache:** | | | | **Sideburns:** | | | | **Other:** | | |
| **Distinguishing Marks:** | | | | | | | | | | | | |
| **Distinctive Speech Characteristics.** | | | | | | | | | | | | |
| **Property: Stolen** **Missing** **Lost** **Found** **Damaged** | | | | | | | | | | | | |
| **Property Description** | | | **Brand Name/Make** | | | | **Color** | | | | | **Serial Number** |
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| **Description of Incident:** | | | | | | | | | | | | |
| At 2200 Hours the school was closed to students. The undersigned turned off all lights and media. All doors were checked for security. The post then changes to outside patrol and the officer proceeded to the Welcome Center at the College Street entrance. Upon arriving the post officer S/O Johnson was still inside the building sitting in the chair asleep. His duty time was over at 2200 hours and he was to have locked up and vacated the premises. I had to wake the officer and advise him to go home. He had not logged out nor had he called and clocked out. He then proceeded to clock out at approximtely 16 minutes after the hour. After gathering his equipment and personal items he proceeded to his vehicle which was parked in the student lot of the school. He remained in the vehicle until approximately 2235 at which time he left the facility. At approximately 2250 he called the V-Com Cell Phone to ask this officer to send his daily activity report. Nothing further. | | | | | | | | | | | | |
| **Reporting Officer’s Signature:**  Robert Kohler | | | | | | | | | **Date and Time:**  03-08-2019 1810 | | | |
|  | | | | | | | | | **Page 1 of \_**0**\_\_\_\_** | | | |